



TOWN OF DOVER MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA Town of Dover Town Hall January 28, 2025 at 7:00PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6.” Notice of the meeting was sent to the Daily Record and Citizen on Wednesday, November 27, 2024 and published in the Daily Record and Citizen on Wednesday, December 4, 2024. Notice was also posted on the Bulletin Board of the Municipal Building. These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

It should be noted that an interpreter is present if a resident should need one.

At this time, please silence all electronic equipment.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Velez			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES
NONE

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING

- a. Ordinance 02-2025 An Ordinance of The Mayor and Council of the Town of Dover, County of Morris and the State of New Jersey Creating Restrictive Parking Regulations for a Portion of Union Street & Richards Avenue

**J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION-
NONE**

K) APPROVAL OF BILLS

- a. Resolution 54-2025 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 55-2025 Approving Taxicab Driver Licenses
- b. Resolution 56-2025 Authorizing the Award of a Professional Services Contract for Bond Counsel – Wilentz, Goldman & Spitzer
- c. Resolution 57-2025 Authorizing the Award of a Professional Services Contract for Municipal Attorney – Antonelli, Kantor, Rivera
- d. Resolution 58-2025 Authorizing the Award of a Professional Services Contract for Municipal Planner – John McDonough Associates
- e. Resolution 59-2025 Authorizing the Award of a Professional Services Contract for Risk Management Services – IMAC Insurance Agency dba Acrisure
- f. Resolution 60-2025 Authorizing the Award of a Professional Services Contract for Residential Tax Appeal Attorney – Bell Shivas & Bell, P.C.
- g. Resolution 61-2025 Authorizing Award of a Professional Services Contract for Municipal Prosecutor – Daniel R. Danzi, Esq.
- h. Resolution 62-2025 Authorizing the Award of a Professional Services Contract for Special OPRA Attorney - Cohl Lifland Pearlman Herrmann & Knopf and Antonelli, Kantor, Rivera
- i. Resolution 63-2025 Authorizing the Award of a Professional Services Contract for Labor Attorney - Dias Law LLC
- j. Resolution 64-2025 Authorizing the Award of a Required Disclosure Contract with Denis Driscoll, Esq.
- k. Resolution 65-2025 Appointing Qualified Purchasing Agent
- l. Resolution 66-2025 Appointing Acting Chief Financial Officer / Treasurer of the Town of Dover
- m. Resolution 67-2025 Canceling Taxes Pursuant to Statute N.J.S.A. 54:4:4-3.32 for Block, 830, Lot 1.02
- n. Resolution 68-2025 Amending Resolution 23-2025 Appointing Commissioners to the Dover Housing Authority
- o. Resolution 69-2025 Renewal of Social and Athletic Club Licenses – Club Colombia
- p. Resolution 70-2025 Refund the Remaining Balance of the Escrow Account for Planning Board Application P24-06 to the Applicant

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 71-2025 Awarding a Contract for Holiday Decorations Rebid #24-02R

- b. Resolution 72-2025 Authorizing Through the ESCNJ Contract a Purchase for Two (2) 2025 Jeep Grand Cherokees from Nielsen Ford
- c. Resolution 73-2025 Approving the New Jersey Office of Planning Advocacy's Planning and Implementation Agreement and State Plan Policy Map

M) OLD BUSINESS

N) NEW BUSINESS

- 1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 02-2025

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY CREATING RESTRICTIVE PARKING REGULATIONS FOR A PORTION OF UNION STREET & RICHARDS AVENUE

WHEREAS, pursuant to N.J.S.A. 40:48-2.46, the governing body of a municipality may make, amend, repeal and enforce ordinances to regulate vehicular and pedestrian traffic and the parking of vehicles in parking yards and parking places, which are open to the public; and

WHEREAS, the Mayor and Council of the Town of Dover (“Town”) recognize that there is a need to make reasonable changes regarding on-street parking on Union Street & Richards Avenue at the request of the Mount Zion Baptist Church, located at 59-61 Richards Avenue (“Church”); and

WHEREAS, the Mayor and Council of the Town also recognize the need for close proximity parking for the aging congregation on Sunday mornings to accommodate those members of the Church who are mobility challenged; and

WHEREAS, the Mayor and Council of the Town have determined that it is in the best interest of the Town to designate an area along-side the church on Union Street & Richards Avenue for “Church Parking by Permit Only” on Sundays between the hours of 8:00am – 1:00pm; and

WHEREAS, the Church will provide parking decals for members of the Church who are permitted to park in this area; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Definition – Church Parking Only on Sunday’s Between the Hours of 8:00am – 1:00pm.

“Church Parking by Permit Only” between the hours of 8:00 A.M. – 1:00 P.M. on Sundays for the purpose of this ordinance shall be an area along the sideline of Union Street & Richards Avenue as identified below that restricts parking during specific hours to allow for permitted Church parishioner’s parking only.

SECTION 2. Designation of Restricted Parking Area.

The hereinafter described area owned and used by Mount Zion Baptist Church as a parking area shall be designated as a restricted parking area for church purposes only, between 8:00 A.M. – 1:00 P.M. on Sundays, as provided by N.J.S.A. 40:48-2.46: along the westerly curb line of Union Street beginning at point 34 feet north of northwesterly curb line intersection of Union Street and Richards Avenue, then continuing in a northerly direction for a distance of 73 feet. In addition, this restricted parking zone shall be located along the northerly curb line of Richards Avenue beginning at a point 32 feet west of the northwesterly curb line intersection of Union Street and Richards Avenue, thence continuing in a westerly direction for a distance of 68 feet.

SECTION 3. Area to be Marked with Sign(s).

Mount Zion Baptist Church shall appropriately mark said area with a sign to be approved by the Town of Dover Zoning Department, said sign to contain the words "Church Parking by Permit Only, Between the hours of 8:00 A.M. – 1:00 P.M. on Sundays"

SECTION 4. Parking Decals.

Mount Zion Baptist Church shall provide parking decals for members of the Church who are permitted to park in this area.

SECTION 5. Violation and Penalties

Every person convicted of a violation of a provision of this Ordinance or any supplement thereto shall be liable to a penalty of not more than fifty (\$50.00) dollars.

SECTION 6. This ordinance shall take effect in accordance with law and shall replace any and all previous ordinances for the described area.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 54-2025 BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$182,324.88
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$168,432.85
GENERAL CAPITAL ACCT claims in the amount of:	\$6,791.33
WATER UTILITY RESERVE ACCT claims in the amount of:	\$57,021.12
WATER UTILITY ACCT claims in the amount of:	\$7,784.35
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$6,233.15
PARKING UTILITY ACCT claims in the amount of:	\$36.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$829.00
EVIDENCE ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$429,452.68

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$0.00
TOTAL BILL LIST RESOLUTION	\$429,452.68

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 55-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER
LICENSES**

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

DOVER EXPRESS TAXI
Roberto Gonzalez - Renewal

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 56-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF
A PROFESSIONAL SERVICES CONTRACT FOR BOND COUNSEL UNDER A FAIR
AND OPEN PROCESS**

WHEREAS, the Town of Dover has a need to contract for professional services for Bond Counsel pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of Wilentz, Goldman & Spitzer, as Bond Counsel; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Wilentz, Goldman & Spitzer, for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Wilentz, Goldman & Spitzer at Law, and the Finance Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 57-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF
A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL ATTORNEY UNDER
A FAIR AND OPEN PROCESS**

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of Antonelli Kantor Rivera, Attorneys at Law, as Municipal Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Antonelli Kantor Rivera, Attorneys at Law, for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Antonelli Kantor Rivera, Attorneys at Law and the Administration Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 58-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL PLANNER SERVICES UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Planner Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of John McDonough Associates, LLC, as Municipal Planner Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with John McDonough Associates, LLC, for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to John McDonough Associates, LLC and the Engineering Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 59-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF
A PROFESSIONAL SERVICES CONTRACT FOR RISK MANAGEMENT SERVICES
UNDER A FAIR AND OPEN PROCESS**

WHEREAS, the Town of Dover has a need to contract for professional services for Risk Management Services pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of IMAC Insurance Agency dba Acrisure, as Risk Management Services; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with IMAC Insurance Agency dba Acrisure, for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to IMAC Insurance Agency.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 60-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF
A PROFESSIONAL SERVICES CONTRACT FOR RESIDENTIAL TAX APPEAL
ATTORNEY UNDER A FAIR AND OPEN PROCESS**

WHEREAS, the Town of Dover has a need to contract for professional services for Residential Tax Appeal Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of Bell Shivas & Bell, P.C., as Residential Tax Appeal Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Bella Shivas & Bell, P.C., for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Bell Shivas & Bell, P.C., and the Tax Assessor.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 61-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR MUNICIPAL PROSECUTOR UNDER A FAIR AND OPEN PROCESS

WHEREAS, the Town of Dover has a need to contract for professional services for Municipal Prosecutor pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of Daniel R. Danzi, Esq. as Municipal Prosecutor; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Daniel R. Danzi, Esq., for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Daniel R. Danzi, Esq. and the Municipal Court.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 62-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF
A PROFESSIONAL SERVICES CONTRACT FOR SPECIAL OPRA ATTORNEY
UNDER A FAIR AND OPEN PROCESS**

WHEREAS, the Town of Dover has a need to contract for professional services for Special OPRA Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of Cohl Lifland Pearlman Herrmann & Knopf and Antonelli, Kantor, Rivera, Attorneys at Law; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Cohl Lifland Pearlman Herrmann & Knopf and Antonelli, Kantor, Rivera, Attorneys at Law, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Cohl Lifland Pearlman Herrmann & Knopf and Antonelli, Kantor, Rivera, Attorneys at Law.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 63-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF
A PROFESSIONAL SERVICES CONTRACT FOR LABOR ATTORNEY UNDER A
FAIR AND OPEN PROCESS**

WHEREAS, the Town of Dover has a need to contract for professional services for Legal Services – Labor Attorney pursuant to the provisions of N.J.S.A. 19:44A-20.5, et seq.; and

WHEREAS, the Administrator and Mayor after reviewing submissions recommends the appointment of Dias Law LLC, as Labor Attorney; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Dover authorizes the Mayor and Municipal Clerk to enter into a contract with Dias Law LLC for the year 2025, expiring December 31, 2025; and

BE IT FURTHER RESOLVED, that a copy of this resolution, certified to be a true copy by the Municipal Clerk shall be advertised as required by law within ten (10) days from the adopted date; and

BE IT FURTHER RESOLVED, that the Professional(s) listed above is/are directed to prepare a written contract to be executed with the Town and that a copy of this Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Municipal Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be sent to Dias Law LLC and the Administration Department.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 64-2025

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH DENIS DRISCOLL, ESQ.

WHEREAS, the Town of Dover needs to appoint a Public Defender and Denis Driscoll, Esquire of 5 Alpine Drive, Denville, NJ 07834, has a required disclosure contract under the provisions of N.J.S.A. 19:44A-20.4et. Seq., and,

WHEREAS, the Qualified Purchasing Agent has certified that the value of the contract is over the Pay to Play threshold of \$17,500.00 and

WHEREAS, Denis Driscoll, Esq. has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form, which certifies that the entity has not made any reportable contributions to a candidate in the Town of Dover in the previous year and that the contract will prohibit the entity from making any reportable contributions through the term of the agreement, and

WHEREAS, the Purchasing Agent has recommended the contract be awarded in the amount not to exceed \$40,000.00 and,

WHEREAS, the Chief Financial Officer certifies the availability of funds and that the funds shall not exceed \$40,000.00,

NOW, THEREFORE, BE RESOLVED by the Town of Dover, County of Morris, State of New Jersey, as follows:

1. That the contract is hereby awarded as Public Defender to Denis Driscoll, Esquire of 5 Alpine Drive, Denville, NJ 07834
2. Denis Driscoll, Esquire, is appointed Public Defender for the Town of Dover.
3. That the cost for the services aforesaid shall not exceed \$40,000.00
4. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Purchasing Agent
 - D. Denis Driscoll, Esquire
5 Alpine Drive, Denville, NJ 07834

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 65-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING
QUALIFIED PURCHASING AGENT**

WHEREAS, the Mayor and Town Council of the Town of Dover (“Town”) desire to designate Donald Travisano to serve as the Town’s part-time Qualified Purchasing Agent (“QPA”); and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a QPA; and

WHEREAS, Donald Travisano possesses the designation of QPA as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council appoint Donald Travisano as the part-time Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED shall be compensated \$1,200.00 per month; and

BE IT FURTHER RESOLVED this appointment shall continue until expiration, or upon notice by either party; and

BE IT FURTHER RESOLVED that in accordance with N.J.A.C. 5:34-5.2 the local unit Clerk is hereby authorized and directed to forward a certified copy of this resolution and a copy of Donald Travisano’s certification to the Director of the Division of Local Government Services.

BE IT FURTHER RESOLVED this resolution shall take effect immediately.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 66-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING EDWARD RAMIREZ AS ACTING CHIEF FINANCIAL OFFICER / TREASURER OF THE TOWN OF DOVER

WHEREAS, N.J.S.A.40A:9-140.10(a) provides that “in every municipality there shall be a Chief Financial Officer (CFO) of the municipality; and

WHEREAS, Chapter 2, Article 14, of the Town of Dover Code provides that the CFO shall be appointed by the Mayor and Town Council; and

WHEREAS, pursuant to N.J.A.C. 5:32-2.5(a), the Town may appoint an Acting Chief Financial Officer for a period not to exceed one (1) year and commencing on the date of the vacancy; and

WHEREAS, the person appointed may be appointed to two additional one-year terms, with the approval of the Director of the Division of Local Government Services in the Department of Community Affairs; and

WHEREAS, the Town finds it prudent to appoint Edward Ramirez as Acting Chief Financial Officer for a term of one year who may be re-appointed as Acting Chief Financial Officer or appointed as permanent Chief Financial Officer upon attaining a Chief Financial Officer Certificate; and

WHEREAS, the Mayor and Town Council desire to appoint Edward Ramirez to the position of Acting Chief Financial Officer, for a one-year term beginning January 21, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that Edward Ramirez is appointed Acting Chief Financial Officer / Treasurer at a salary rate of \$150,000.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 67-2025

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY CANCELLING TAXES PURSUANT TO STATUTE N.J.S.A. 54:4:4-3.32 ON BLOCK 830, LOT 1.02

WHEREAS, N.J.S.A. 54:4:4-3.30 provides for an exemption from property taxes on certain property owned by a totally disabled veteran; and

WHEREAS, it has been determined by the Tax Assessor that the property described as Lot 1.02 in Block 830 owned by Damonique Michelle Murray qualifies for a Veteran's Property Tax Exemption; and

WHEREAS, pursuant to N.J.S.A. 54:4-3.32 the governing body has the authority to cancel charges for a totally disabled veteran's portion of the 2025 taxes when a N.J.S.A. 54:4-3.30 Certification of Assessment Credit for Exemption has been granted; and

WHEREAS, in this case the Mayor and Town Council deems, and that Damonique Michelle Murray shall be exempt from future payments for property taxes for said property as of January 28, 2025 and for a refund of \$3,118.31 for taxes previously paid.

NOW THEREFORE BE IT RESOLVED that the Mayor and Town Council of the Town of Dover, do hereby authorize a Veteran's Property Tax Exemption discharge of debt for the 2025 taxes as of January 28, 2025.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 68-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER
AMENDING RESOLUTION 23-2025 APPOINTING COMMISSIONERS TO THE
DOVER HOUSING AUTHORITY**

WHEREAS, the Town of Dover created the Dover Housing Authority and pursuant to N.J.S.A. 40A:12A-17, five commissioners are appointed by the Governing Body of the municipality; and

WHEREAS, Town of Dover and the Housing Authority agrees that five commissioners are appointed by the Governing Body; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Town Council that the following are appointed as Commissioners of the Housing Authority of the Town of Dover:

Evelyn Santiago, Commissioner, appointed to a 5-year term expiring 12/31/2029
Thomas Toohey, Commissioner, appointed to a 5-year term expiring 12/31/2029

NOW THEREFORE, BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Housing Authority.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 69-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER FOR THE RENEWAL OF SOCIAL AND ATHLETIC CLUB LICENSES

WHEREAS, any person or group of persons, association, or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes, or gymnasium; and

WHEREAS, any person or group or persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following Social and Athletic licenses are hereby approved:

Club Colombia
11 E. Blackwell Street
Dover, New Jersey 07801

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 70-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REFUND THE REMAINING BALANCE OF THE ESCROW ACCOUNT FOR PLANNING BOARD APPLICATION P24-06 TO THE APPLICANT

WHEREAS, the applicant, Antonio Poccia, submitted an application to the Planning Board for review under Planning Board Application P24-06; and

WHEREAS, an escrow account was established to cover the costs associated with the review and processing of the application; and

WHEREAS, all fees and costs for the review of the application have been satisfied, and there remains a balance in the escrow account; and

WHEREAS, the applicant has requested a refund of the remaining balance in the escrow account as the application has been withdrawn;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey as follows:

1. The remaining balance of the escrow account for Planning Board Application P24-06, in the amount of \$2,026.00, shall be refunded to the applicant, Antonio Poccia, as per the request made.
2. The Finance Department is hereby authorized and directed to issue a refund of the remaining balance to the applicant, Antonio Poccia, at the following address: 86 Millbrook Ave., Dover, NJ, 07801
3. This resolution shall take effect immediately upon its adoption.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 71-2025

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A CONTRACT FOR HOLIDAY DECORATIONS REBID #24-02R

WHEREAS, the Town of Dover requires maintenance, installation, removal, and storage of their Holiday Decorations collection; and

WHEREAS, pursuant to the New Jersey Local Public Contracts Law, the Town sought public bid for such Services in a fair and open manner consistent with N.J.S.A. 19:44A-20.5; and

WHEREAS, the Town publicly advertised and received invitations for bids consistent with N.J.S.A. 40A:11-4a on January 16, 2025, at 10:30 A.M.; and

WHEREAS the Town received one (1) bid on January 16, 2025, to wit:

- Holiday Outdoor Decorations for \$224,972.00

WHEREAS, Holiday Outdoor Decorations of 1035 North Plymouth Street, Allentown, Pennsylvania 18109, has been determined to be the lowest responsible bidder per N.J.S.A. 40A:11-4a with a bid of \$224,972.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the Municipal budget in account numbers:

- C-04-01-018-202 and C-04-04-018-0016

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Dover, County of Morris, State of New Jersey, that the contract for public bid for Holiday Decorations Rebid #24-02R is hereby awarded to Holiday Outdoor Decorations of 1035 North Plymouth Street, Allentown, Pennsylvania 18109 in the amount of \$224,972.00, and that the proper officials of the Town of Dover are authorized to enter into the contract.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to:

- Business Administrator
- Chief Financial Officer
- Purchasing Agent
- Holiday Outdoor Decorations
1035 North Plymouth Street, Allentown, Pennsylvania 18109

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 72-2025

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THROUGH THE ESCNJ CONTRACT A PURCHASE FOR TWO (2) 2025 JEEP GRAND CHEROKEES FROM NIELSEN FORD

WHEREAS, the Town of Dover may, by resolution, and without advertising for bids or obtaining quotations, purchase any goods or services as per N.J.S.A. 40A:11-11, under the ESCNJ Contract 23/24-11; and

WHEREAS, the Town of Dover needs, on a timely basis, to purchase goods and services utilizing the ESCNJ Contract 23/24-11, duly authorized under law, to extend contract pricing to local units, per N.J.A.C. 5:34-7 et. Seq.; and

WHEREAS, the Town intends to enter into a contract for procurement of two (2) 2025 Jeep Grand Cherokees from Nielsen Ford, an authorized vendor under ESCNJ Contract 23/24-11; and

WHEREAS, the Chief Financial Officer has certified that funds in the amount not to exceed \$83,350.00 are available in the Municipal Budget; and

NOW, THEREFORE, BE RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. That the Town of Dover is hereby authorized to procure two (2) 2025 Jeep Grand Cherokees from Nielsen Ford, under ESCNJ Contract 23/24-11,
2. That the Chief Financial Officer has certified the amount not to exceed \$83,350.00:
3. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
 - Business Administrator
 - Chief Financial Officer
 - Purchasing Agent
 - Dover Water Commission
 - Nielsen Ford
170 Ridgedale Road, Morristown, NJ 07960

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 73-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER
APPROVING THE NEW JERSEY OFFICE OF PLANNING ADVOCACY'S PLANNING
AND IMPLEMENTATION AGREEMENT AND STATE PLAN POLICY MAP**

WHEREAS, the Town of Dover, as part of its ongoing planning efforts, worked with the New Jersey Department of State, Office of Planning Advocacy to create the Town's Planning and Implementation Agreement and update the State Plan Policy Map; and

WHEREAS, the Town of Dover desires to enter into a Planning and Implementation Agreement and accept the proposed revisions to the State Plan Policy Map.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey, that:

Section 1. The Town of Dover hereby authorizes the Planning and Implementation Agreement and accepts the State Plan Policy Map both prepared by the Office of Planning Advocacy.

Section 2. The appropriate municipal officials, including the Mayor, Municipal Clerk, Town Engineer, Town Planner and Town Administrator are hereby authorized to take any and all action necessary to implement the Planning and Implementation Agreement.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____